

**ENTERTAINMENT
INDUSTRY
Flex Plan**

Open Enrollment 2023

**Open Enrollment is 12/05/2022 through 12/31/2022
Pre-tax elections must be processed online by 12/31/2022**

Enrollment Elections, Verification of Other Insurance Coverage, Pre-tax elections, and Dependent Care Allocation (if applicable) must be made between 12/05/2022 and 12/31/2022.

You must go through the Enrollment/Verification Process, even if you do not wish to make changes.

Pre-tax elections must be processed online by **12/31/2022**.

Open Enrollment is your only opportunity to make changes to your Flex Plan elections for 2023.

If you need assistance from our Member Services Department with Open Enrollment or pre-tax elections, please call by **Friday, 12/30/2022**. We anticipate that as the deadline approaches call wait times will increase. Please do not wait until the last minute.

You may reach Member Services at 323/993-8888 or 888/353-9401 (option 1) Monday through Friday between 07:30 am - 05:00 pm PT.

See our holiday schedule at www.flexplan.com

Questions about your Flex Plan Account or the benefits offered by the Flex Plan should **ONLY** be addressed to Flex Plan Administrative Office Staff.